

## **LIBRARY BOARD OF TRUSTEES**

### **LOWER LEVEL OF THE LIBRARY**

**May 5, 2025 – 7:00 P.M.**

### **REGULAR MEETING**

#### **MINUTES**

**NOTE:** These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's office in the Town Hall.

**CALL MEETING TO ORDER:** Meeting called to order at 7:00 P.M.

**BOARD MEMBERS PRESENT:** (Chair) William O'Brien, Janet Tynan, Lori Conant, Crystal Caouette, Pat Najarian, Sue Ouellette, and Dawn Bertrand

**BOARD MEMBERS ABSENT:** Lauresha Xhihani

**ALSO PRESENT:** Matt Earls, Library Director

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF April 7, 2025, MINUTES**

**MOTION:** made by Crytal Caouette to accept April 7, 2025, minutes, seconded by Lori Conant, all in favor, no one opposed. **MOTION CARRIED**

**Taxpayer's Time-** None

**Correspondence and Communications-**Resignation letter from Tory Davis to be excused from the library board committee.

**Board Vacancy:** Possibly someone interested.

#### **Friends of the Library Report:**

- Boy Scouts did a beautiful job on the gardens. Waiting for the girl scouts to finish up on the grounds.
- Book bags for sale for \$5.00, continuing to sell. Reordered the larger bags.
- Mystic Seaport passes are available, one pass for every day for a week. Seven passes at 50% off for two adults and two children. The cost is \$350.00 and will be advertised in the Community News.

#### **Library Director's Report and Financial Report/Bills for March 2025**

- April was yet another good month.

- Dog Adoption went well and was a fun event and will be doing that event again in the future. Three dogs were adopted on the spot as well as one dog that was not there.
- Matt's presentation to the Town Council seemed well received, so we will know more when the budget is passed on at the June 3<sup>rd</sup> meeting.
- Matt and a few colleagues attended the Connecticut Library Association conference and received a free state house pass. You can receive \$300 for every club that is started, 3 people are required to start a club, looking to start 11 clubs.
- A new hire had started but did resign a few days later.
- Nonfiction book club with veteran Dan Dirviglio running the book The Things they Carried. Cookbook club had 4 participants, great food and conversation.
- Library Assistant Amber Gunther is working out well.
- Hired a new adult programmer, Kate Hines, who is very experienced. Will be losing our digital navigator Allison as she will be starting graduate school in the fall.
- Touch a Truck and Youth Craft Fair is May 17, 2025
- "The Anxious Generation" on May 22, 2025.
- The Red Cross Blood drive will be on June 5, 2025, from 1-6.
- Finished the audit for the FTTL Grant.

### **Committee Reports:**

### **Programs:**

### **Facilities and Grounds:**

### **Finance and Budget:** budget presentation to The Town Council April 15, 2025

- May 13, 2025, Budget Workshops 6:00 p.m. Alcott School
- May 20 Public hearing, Town hall 7:00 p.m.
- May 27, 2025, Budget Workshops at Alcott School 6:00 p.m.
- June 3, 2025, Regular meeting Town Council

**Long Range Plan:** continuing development of survey, Bill will be calling soon to arrange a meeting.

### **Personnel:**

### **Technology:**

### **Library Renovations Committee:**

**Old Business:** None

**New Business:** Architects bidding process.

**Recommend Motion: “that the board go into Executive session”**

**MOTION:** made by Crystal Caouette seconded by Lori Conant that the board go into “Executive Session “all in favor no one opposed **MOTION CARRIED**

**ADJOURNMENT OF EXECUTIVE SESSION:**

**RECOMMEND MOTION:** “the board moves to come out of” Executive Session”

**MOTION:** made by Crystal Caouette and seconded by Lori Conant to come out of executive session at 7:56 p.m., all in favor, no one opposed **MOTION CARRIED**

**MOTION TO ADJOURN:** made by Crystal Caouette and seconded by Lori Conant to adjourn meeting. No one opposed. **MOTION CARRIED**

**Adjourn: 7:56 P.M.**

Respectfully submitted:

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Laurie Morrone, Secretary

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William O’Brien, Chair, Wolcott Board of Trustees