

WOLCOTT PUBLIC LIBRARY BOARD OF TRUSTEES

October 5, 2026 ---7:00 P.M.

REGULAR MONTHLY MEETING

MINUTES

NOTE: These are summary minutes. A tape recording is on file in the Commission secretary's office in the Town Hall

CALL MEETING TO ORDER: Meeting called to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS' PRESENT: Chairperson; Bill O'Brien, Janet Tynan, Lori Conant, Sue Ouelette, Pat Najarian, Regina Lynch and Dawn Bertrand

BOARD MEMBERS ABSENT: Crystal Caouette

ALSO PRESENT: Library Director; Matt Earls

APPROVAL OF MINUTES:

Motion to approve the Minutes of August 24, 2026

MOTION: made by Lori Conant and seconded by Janet Tynan, it was unanimously voted to approve the minutes of August 24, 2026, all in favor no one opposed, **MOTION CARRIED**

Taxpayer's Time: None

CORRESPONDENCE AND COMMUNICATIONS: Resignation letter of Lauresha Xhihani. Bill O'Brien read Lauresha Xhihani resignation letter to the board members.

Friends of the Library Report: Mrs. Tynan reported:

- The Fall festival was a success. Crafts, baked goods and gave away books & DVDs.
- A special collection will be on Saturday Oct.9, 2026 10:00-12:00. The book sale is on Oct. 22 from 12:00- 6:00 & Oct. 23rd from 10:00-2:00. The FOL will be meeting on Wednesday Oct.14th.
- The boy scouts will be doing their annual Fall clean up on Saturday Nov. 7, 2026. Will ask to see if they can clean up the walkway from the high school to the library.
- Discussion was had for a fundraiser incentive to read so many books to receive Wolf Pack tickets. Will be looking into this further.

Library Director's Report and Financial Report/Bills: Matt Earls reported:

- Application for the State Library Construction Grant was submitted on August 30, 2026, and has been received.
- New hire, Brianna Schunk
- Discussed having the roof replaced. Must be a priority
- Discussed outdoor lighting.
- Summer reading 2026 was a success
- Giving away free laptops (27)
- Discussed Grants for the children's books & programs
- Discussed the bike and helmet grant (\$5000.00)
- Need 1.2 million in fundraising

Committee Reports:

- **Programs:**
- **Facilities and Grounds:**
- **Finance and Budget:** beginning development of proposed 2027-2028 budget: Report back in November with more information
- **Long Range Plan:**
- **Personnel:**
- **Technology:**
- **Building Committee for Library Renovations:** status of grant application: state Library Board meets Nov. 23, 2026

Old Business: None

New Business: Holiday schedule for remainder of 2026 and early 2027

MOTION: made by Lori Conant and seconded by Dawn Bertrand to approve the remainder of 2026 and the 2027 schedule for the library board, all in favor no one opposed, **MOTION CARRIED**

MOTION: made by Lori Conant and second by Dawn Bertrand for the approval of the holiday schedule for closing the library at 2:00 p.m. on the Wednesday before Thanksgiving and closed on Christmas Eve and closed at 2:00 p.m. on New Year's Eve, all in favor no one opposed, **MOTION CARRIED**

RECOMMEND MOTION: “that the board go into executive session” None

ADJOURNMENT OF EXECUTIVE SESSION: None

MOTION TO ADJOURN: made by Lori Conant and seconded by Dawn Bertrand to adjourn meeting at **7:34 p.m.** All in favor, no one opposed. **MOTION CARRIED**

ADJOURN: 7:34

Respectfully submitted,

Laurie Morrone

Secretary

William O’Brien

Wolcott Library Board of Trustees