

**LIBRARY BOARD OF TRUSTEES**

**LOWER LEVEL OF THE LIBRARY**

**January 13, 2025 – 7:00 P.M.**

**REGULAR MEETING**

**MINUTES**

**NOTE:** These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's office in the Town Hall.

**CALL MEETING TO ORDER:** Meeting called to order at 7:02 P.M.

**BOARD MEMBERS PRESENT:** William O'Brien, Janet Tynan, Lori Conant, Pat Najarian, Crystal Caouette, Sue Ouellette and Tory Davis

**BOARD MEMBERS ABSENT:** Lauresha Xhihani

**ALSO PRESENT:** Matt Earls, Library Director

- **PLEDGE OF ALLEGIANCE**

**APPROVAL OF DECEMBER 2, 2024, MINUTES**

**MOTION:** made by Crystal Caouette to accept December 2, 2024, minutes, and to correct a typo in the FOL section of the minutes, seconded by Lori Conant, all in favor, no one opposed. **MOTION CARRIED**

**Taxpayer's Time-**None

**Correspondence and Communications-**None

**Welcome new board member Sue Ouellette.** The members discussed the addition of adding new board members.

**Friends of the Library**

- Spring Book sale is set for April 3<sup>rd</sup> and 4<sup>th</sup> from 12:00-6:00, Saturday April 5<sup>th</sup> 10:00-2:00.
- Take your child to the library program (Riverside Reptile Program) February 1, 2025, at 11:00 a.m.
- Purchased more library flags to have in stock.
- Puzzle sales are going on, brand new puzzles which are set up in the reading room, they are \$3.00 each or four for \$10.00
- Have some FOL volunteers who will participate in the Repair Clinic.

## **Library Director's Report and Financial Report/Bills for December 2024**

- Very busy month. New programs for December have really taken off. Such as Karaoke program, trivia and teen library club. Home school programs as well as Chair Yoga have started.
- March 15, 2025, Repair Café will be implemented. Looking for volunteers for the event.

### **Committee Reports:**

**Programs:** Many Teen Events and Children Events for January as mentioned above.

**Facilities and Grounds:** Electrician has been in and re cabling the library for Fttc-LC.

**Finance and Budget:** 2025-26 proposed budget

**Long Range Plan:** Survey, still developing it. Will add and take away, in progress.

Did not receive the Service Connecticut Grant, youth led Grant and did not receive the Summer Reading Grant.

Chamber of Commerce Meet and Greet Thursday, February 6, 2025, at 10:30.

**Personnel:** Handbook edited, trying to make it align with the Town Handbook

### **Technology:**

**Renovations:** Bid went out on the CT DAS website. Discussed having a board member or Committee member be present at this meeting.

### **Old Business:**

**New Business:** Board Vacancy

Use of Term "Trustees" in library material- Will be used from here forward.

Circulation policy needs to be looked at and reviewed for the next meeting. Missing date of approval for the Bulletin Board display case.

**RECOMMEND MOTION:** None

### **ADJOURNMENT:**

**MOTION TO ADJOURN:** made by Crystal Caouette and seconded by Lori Conant to adjourn meeting. No one opposed. **MOTION CARRIED**

**Adjourn: 7:36 P.M.**

Respectfully submitted:

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Laurie Morrone, Secretary

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William O'Brien, Chair, Wolcott Board of Trustees