

LIBRARY BOARD OF TRUSTEES

LOWER LEVEL OF THE LIBRARY

June 5, 2025 – 7:00 P.M.

REGULAR MEETING

MINUTES

NOTE: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's office in the Town Hall.

CALL MEETING TO ORDER: Meeting called to order at 7:00 P.M.

BOARD MEMBERS PRESENT: (Chair) William O'Brien, Janet Tynan, Lori Conant, Crystal Caouette, Pat Najarian and Sue Ouellette

BOARD MEMBERS ABSENT: Lauresha Xhiani, and Dawn Bertrand

ALSO PRESENT: Matt Earls, Library Director

PLEDGE OF ALLEGIANCE

APPROVAL OF MAY 5, 2025, MINUTES

MOTION: made by Crystal Caouette to accept May 5, 2025, minutes, seconded by Lori Conant, all in favor, no one opposed. **MOTION CARRIED**

Taxpayer's Time- None

Board vacancy status: There was a vacancy committee meeting, one letter of intent, no decision has been made at this time but there are two applicants for the job at this time.

Correspondence and Communications: None

Friends of the Library Report:

- One more meeting on Wednesday then maybe off for the summer.
- The Landscaping committee have planted the spring flowers.
- Renewing constant contact.
- Fall Book sale, Oct. 23,24, and 25, special collection day October 11, 2025

Library Director's Report and Financial Report/Bills for May 2025

- Another good month
- Touch a Truck, had a variety of vehicles for everyone.
- Youth craft fair
- Anxious generation dialogue all went well.
- CEN Conference
- Chesprocott, Matter of Balance
- Upcoming programs: trivia, game nights, painting.

- Red Cross Blood drive, 39 spots and we have 30 people signed up.
- Honey is Healing Thursday June 5 @ 5:30pm.
- War stories of Randal Burnam Hathway, June 5th @ 2:00 pm. Made a Facebook real for all to take a look at.
- Looking for part time work as we are losing our digital navigator.
- Checked out the dehumidifier and the AC.
- Old cables are gone from the FTTL grant project.
- Waiting on the Pegpetia money and waiting on more information.
- Budget, still waiting as The Town Council has postponed the budget till next week.
- Matt will be attending the American Library Association Conference for Library design and construction project management, tools needed to build your best library space.
- Everyone looked over the numbers and discussed.
- \$2000.00 budget item was used for thirteen months of Blackstone unlimited, audio books, hoopla like model, will try to change over.

Committee Reports: Budget meeting postponed till next week.

Discussed the parking arrangements when construction begins, where to hold meetings and all the logistics that come with the new construction.

Programs:

Facilities and Grounds:

Finance and Budget: budget pending Town Council approval

Long Range Plan: status update

Personnel:

Technology:

Library Renovations Committee: status of architect process

Old Business: None

New Business: Summer Board meeting schedule.

It was discussed cancelling the July meeting but to meet in August unless Bill calls a special meeting for any pressing business.

Recommend Motion: “that the board go into Executive session”

MOTION: made by Crystal Caouette seconded by Lori Conant that the board go into “Executive Session “at 7:31 all in favor no one opposed **MOTION CARRIED**

ADJOURNMENT OF EXECUTIVE SESSION:

RECOMMEND MOTION: “the board moves to come out of” Executive Session”

MOTION: made by Crystal Caouette and seconded by Lori Conant to come out of executive session at 7:42 p.m., all in favor, no one opposed **MOTION CARRIED**

MOTION TO ADJOURN: made by Crystal Caouette and seconded by Lori Conant to adjourn meeting. No one opposed. **MOTION CARRIED**

Adjourn: 7:43 P.M.

Respectfully submitted:

Laurie Morrone, Secretary

William O'Brien, Chair, Wolcott Board of
Trustees