

LIBRARY BOARD OF TRUSTEES

LOWER LEVEL OF THE LIBRARY

June 30, 2025 – 7:00 P.M.

SPECIAL MEETING

MINUTES

NOTE: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's office in the Town Hall.

CALL MEETING TO ORDER: Meeting called to order at 7:26 P.M.

BOARD MEMBERS PRESENT: (Chair) William O'Brien, Janet Tynan, Lori Conant, Crystal Caouette and Lauresha Xhihani

BOARD MEMBERS ABSENT: Sue Ouellette, Pat Najarian and Dawn Bertrand

ALSO PRESENT: Matt Earls, Library Director

PLEDGE OF ALLEGIANCE

BOARD VACANCY: Regina Lynch was approved as a new library board member.

New Business:

MOTION: made by Crystal Caouette and seconded by Lori Conant to roll over Library Director's remaining vacation time from 2024-2025 to 2025-2026 budget year. All in favor, no one opposed **MOTION CARRIED**

MOTION: made by Lori Conant seconded by Crystal Caouette to change the employee handbook to full-time employee's salary exempt will now be considered salary exempt employees with a standard work week of 35 hours. All in favor, no one opposed **MOTION CARRIED**

MOTION: made by Lori Conant and seconded by Crystal Caouette to implement the Employee Handbook change for salary exempt employees for full-time staff, effective at the beginning of the 2025-2026 fiscal budget year. All in favor, no one opposed **MOTION CARRIED**

Summer Board Meeting Schedule: No meeting in July

Recommend Motion: "that the board go into Executive session"

MOTION: made by Lori Conant seconded by Janet Tynan that the board go into "Executive Session" at 7:39 all in favor no one opposed **MOTION CARRIED**

ADJOURNMENT OF EXECUTIVE SESSION:

RECOMMEND MOTION: "the board moves to come out of" Executive Session"

MOTION: made by Crystal Caouette and seconded by Lori Conant to come out of executive session at 7:44 all in favor, no one opposed **MOTION CARRIED**

MOTION TO ADJOURN: made by Janet Tynan and seconded by Lori Conant to adjourn the meeting. No one opposed **MOTION CARRIED**

Adjourn: 7:45P.M.

Respectfully submitted:

Laurie Morrone, Secretary

William O'Brien, Chair, Wolcott Board of
Trustees