

WOLCOTT PUBLIC LIBRARY BOARD OF TRUSTEES

August 3, 2026 ---7:00 P.M.

REGULAR MONTHLY MEETING

MINUTES

NOTE: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's office in the Town Hall.

CALL MEETING TO ORDER: Meeting called to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS' PRESENT: Chairperson; Bill O'Brien, Janet Tynan, Lori Conant, Sue Ouellette, Crystal Caouette and Dawn Bertrand

BOARD MEMBERS ABSENT: Lauresha Xihani, Pat Najarian and Regina Lynch.

ALSO PRESENT: Library Director; Matt Earls and Architect; Bob Gabalski

APPROVAL OF MINUTES:

MOTION: made by Janet Tynan and seconded by Lori Conant, it was unanimously voted to approve the minutes of June 22, 2026, all in favor no one opposed, **MOTION CARRIED**

Taxpayer's Time: None

CORRESPONDENCE AND COMMUNICATIONS: None

Friends of the Library Report: Mrs. Tynan reported:

- Things are running smoothly; Sue Ouellette has been filling in to help for the month.

Library Director's Report and Financial Report/Bills: Matt Earls reported:

- June programs are doing well.
- Children's and Wolcott Park & Rec held its first annual Bike Rodeo.
- Book circulation was a bit down. Books at the front, main entrance of the library for \$1.00 were easily accessible and selling well.
- Community needs assessment, rewrite of building program, writing of Technology Plan and compiling the State Construction grant.
- July programs are doing great.

Committee Reports:

- **Programs:**
- **Facilities and Grounds:**
- **Finance and Budget:**
- **Long Range Plan:** updating Long Range Plan
- **Personnel:**
- **Technology:** updating technology plan
- **Building Committee for Library Renovations:**

Old Business: None

Discussion was had on different ways to come up with the funds for the short fall for the building addition.

MOTION: made by Lori Conant and seconded by Crystal Caouette for the building addition short fall, which will be made up of contributions, donations and fundraisers and grants, all in favor no one opposed, **MOTION CARRIED**

New Business:

Consider technology Plan for approval:

MOTION: made by Crystal Caouette and seconded by Dawn Bertrand to approve the technology plan for 2026- 2031, with the technology committee viewing the plan and making suggestions for amendment in the next year, all in favor no one opposed, **MOTION CARRIED**

Consider Long Range Plan for approval:

MOTION: made by Lori Conant and seconded by Janet Tynan to approve the long-range plan for 2026 for review in a year, all in favor no one opposed, **MOTION CARRIED**

Resolution for Library Director to take the necessary steps to submit the application to the State Library Board by Sept. 1, 2026, for approval of a matching construction grant in the amount of \$ 2 million for the addition to the Wolcott Public Library

MOTION: made by Crystal Caouette and seconded by Dawn Bertrand to approve the Resolution for Library Director to take the necessary steps to submit the application to the State Library Board by Sept. 1, 2026, for approval of a matching construction

favor no one opposed, **MOTION CARRIED**

Bob Gabalski handed out a Lothrop review Community Needs assessment Summary **(Attached)** Discussion of the details was had.

RECOMMEND MOTION: “that the board go into executive session” None

ADJOURNMENT OF EXECUTIVE SESSION: None

RECOMMEND MOTION: “that the board come out of executive session” None

MOTION TO ADJOURN: made by Lori Conant and seconded by Crystal Caouette to adjourn meeting at **7:40 p.m.** All in favor, no one opposed. **MOTION CARRIED**

ADJOURN: 7:40

Respectfully submitted,

Laurie Morrone

Secretary

Trustees

William O’Brien

Wolcott Library Board of