

WOLCOTT PUBLIC LIBRARY BOARD OF TRUSTEES

April 6, 2026 ---7:00 P.M.

REGULAR MONTHLY MEETING

MINUTES

NOTE: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's office in the Town Hall.

CALL MEETING TO ORDER: Meeting called to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT: Chairperson; Bill O'Brien, Janet Tynan, Lori Conant, Sue Ouelette, Pat Najarian, Crystal Caouette, Dawn Bertrand and Regina Lynch.

BOARD MEMBERS ABSENT: Lauresha Xhiani

ALSO PRESENT: Library Director; Matt Earls

APPROVAL OF MINUTES:

MOTION: made by Lori Conant and seconded by Crystal Caouette, it was unanimously voted to approve the minutes of March 2, 2026, all in favor no one opposed, **MOTION CARRIED**

Taxpayer's Time: None

CORRESPONDENCE AND COMMUNICATIONS: None

Friends of the Library Report: Mrs. Tynan reported:

- Meeting this Weds. to plan for the book sale. Saturday will be the collection day from 10-12:00, actual sale day will be April 23rd and 24th 12-00-6:00 April 25th 10:00-2:00.
- Sponsored buttons for the library passport program for the month of April.
- Renewed the Mattatuck Museum pass.
- The Boy Scouts landscaping project will be on May 2 with a rain date of May 3.

Library Director's Report and Financial Report/Bills: Matt Earls reported:

- Good month with a lot of new programs.
- Matt just returned from a library conference, and it was a very informative trip.

- Matt found a new cleaning guy for the library, Joe Moruzuk, who will also be part of the staff.
- Non-Fiction books are needed.
- Flo Goodman will be presenting Gardens of Wolcott, Past & Present April 15th at 2:00 p.m.
- The Belle of Amherst will be Thursday April 16th at 6:00 p.m. Represented by an actress & poet Julie Fitzgerald.
- Sound healing librarian with the help of CASA will be Thursday April 30 at 6:00.
- Partnered with Park & Rec for the Easter egg hunt.
- Will begin interviews in Mid-April for a new children's library assistant.
- Signing a roofing contract with Tremco for another year.
- Hoopla has gone up tremendously.
- Discussed the budget page and the proposed expenditure budget 2026-2027.
- Discussed what can be done for long-term library employees who leave or retire. Such as gift certificate or luncheon.
- Planning to do something for Joanna Pfaff before she leaves.

Committee Reports:

- **Programs:**
- **Facilities and Grounds:**
- **Finance and Budget:** Budget presentation to Town Council- Will be Tuesday April 21, 2026, at 7:00 p.m.
- **Long Range Plan:** Will schedule a meeting soon.
- **Personnel:** Library Director's Annual review in progress: Thanks to all for participating in the annual review.
- **Technology:** Technology section of the Long-Range Plan being reviewed: Next week meeting will be scheduled.
- **Library Renovations Committee:** tentative meeting April 20th at 7:00P.M.

Old Business: Status/progress on grant extension: Still have the extension till April 24th, soft date. The State will have a month to review the new information sent to them, such as (3D drawings).

New Business:

MOTION TO ADJOURN: made by Crystal Caouette and seconded by Lori Conant to adjourn meeting at **7:46 p.m.** All in favor, no one opposed. **MOTION CARRIED**

ADJOURN: 7:46

Respectfully submitted,

Laurie Morrone

Secretary

William O'Brien

Wolcott Library Board of Trustees