

LIBRARY BOARD OF DIRECTORS

**LOWER LEVEL OF THE LIBRARY
MINUTES**

JULY 8, 2024 – 8:00 P.M.

REGULAR MEETING

NOTE: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's office in the Town Hall

MEETING CALLED TO ORDER

Meeting called to order at: 8:49

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT: William O'Brien, Janet Tynan, Lori Conant, Pat Najarian, Lauresha Xhahani, Crystal Caouette, Tory Davis

ALSO PRESENT: Sue Ouellette, Library Director

APPROVAL OF THE JUNE 3, 2024, MINUTES

MOTION: made by Crystal Caouette to accept the June 3, 2024, minutes, seconded by Lauresha Xhahani, all in favor, no one opposed. **MOTION CARRIED**

Taxpayer's Time: None

Correspondence and Communications: None

Friends of the Library Report

- Planned retirement party for Sue Ouellette for August 23, 2024. R.S.V.P. by August 9th.
- Meeting over the summer for the museum pass program. Looking at PEZ museum.

Library Director's Reports and Financial Report/Bills for June 2024

- Attached Expenditure report.
- Fixing the broken furnace
- Window tints were installed.
- Allison was hired as a full-time position.
- Summer reading has started, and the library has been very busy.

Committee appointments

Committee Reports:

- **Programs:** update on review of Bulletin Board/Display policies

- Janet Tynan, Bill O'Brien, and Lori Conant met to review the policies and there were a few minor changes. The board will take home and review the policy changes.
- Item tabled for next month, all in favor no one opposed.
- **Facilities and Grounds:**
- **Finance and Budget** was approved in June 2024-25 budget
- **Long Range Plan:**
- **Personnel:** update on comparison of Library and Town of Wolcott personnel policy
- Need to have a meeting to discuss the handbook.
- **Technology:**
- **Building Committee for Library Renovations:** meetings on hold until state contract is signed. Nothing new to be addressed.
- **Personnel Search Committee** – The Committee met July 8, 2024, to interview candidates and to make an offer of employment for a new library director. [OB]

Old Business:

- Library addition update: No contract has been signed yet.

New Business:

- **Nomination and approval of new Library Director**
- The Personnel Search Committee has made some selections and once they make an offer will meet again to discuss them further.
- **Summer Board meeting schedule**
Will meet August 5, 2024
- **Recommend motion:** "that the Board go into executive session"
- **No executive session needed.**

Adjournment

MOTION TO ADJOURN: made by Lori Conant and seconded by Crystal Caouette to adjourn meeting. No one opposed. MOTION CARRIED

ADJOURN: 9:10 P.M.

Respectfully submitted,

Laurie Morrone, Secretary

Directors

Approved: _____
William O'Brien, Chair
Wolcott Library Board of