

Wolcott Public Library

3D Printer Policy

The Library's 3D printer is available to create physical objects based on a digital file and using library provided filament.

File Specifications

The digital file used to print can be a design a user has created him/herself, or a design that they have obtained from another source and has permission to use.

The digital file must be properly sliced to work with our 3D printer. Slicer software is available at the Library.

Projects are not to be more than 6" by 6" by 6" in size.

The digital file is to be placed onto a flash drive to be able to print.

Print projects must be completed 30 minutes before the library closes.

The 3D printer is available to the public for lawful purposes only.

The user will not be permitted to use the 3D printer to create objects that are:

- Prohibited by local, state or federal law;
- Unsafe, harmful, dangerous or that may pose an immediate threat to the well-being of others (e.g. guns, knives or other possible lethal weapons)
- Obscene or otherwise inappropriate items;
- In violation of another's intellectual property rights (e.g. the 3D printer will not be used to reproduce material that is subject to copyright, patent or trademark protection).

The Library reserves the right to refuse a 3D print request.

User actions

Users must have a valid Wolcott Public Library or Connecticut Public Library card that has been registered with the Library. Users under the age of 18 must have permission from their legal guardian to use the 3D Printer. Users under the age of 12 must be accompanied by an adult.

Patrons may only start a 3D print under the supervision of the library staff or its designee and must remain in the building for the entire length of the build.

Supervision of the start of a 3D print by library staff does not constitute knowledge or acknowledgement of any apparent final use of the 3D product.

Users of the 3D printer are responsible for the structural integrity and proper support structure of the 3D print. Only a partial refund for the remaining time will be given in the event of a canceled print.

Users of the 3D printer are responsible for their own safety and must sign a liability waiver in favor of the Library before their first use of the 3D Printer.

Time

3D Printing is only available during Library hours. Print projects must be completed 30 minutes before closing.

Print projects are restricted to two hours.

Users can reserve a time slot in advance. If there no reservations, usage is on a first come, first served basis.

Cost

The cost of printing is \$0.25 per 15 minutes rounded up. Subject to change.

Estimated cost is to be paid before printing begins. Any refunds or surcharges will be paid upon completion of the print.

Liability

The Library is not responsible for equipment or files left behind; and to ensure privacy, it is the responsibility of individuals to delete and / or remove any of their digital files from library equipment. To save files, users must provide their own external storage device.

Users will be held responsible for any equipment that is determined to be permanently damaged due to their negligence or for any equipment that is removed from the library and will be subject to charges to repair or replace the item(s).

Neither the Library, its staff or volunteers, nor the Town of Wolcott are liable for any loss, damages or injury resulting from the use of the 3D Printer.

3D Printer Agreement

By signing this policy, I indicate that I have read and understand the terms of the Wolcott Public Library 3D Policy and agree to abide by it when using the 3D printer.

Print Name

Signature Date

Parent or Legal Guardian –Print Name (If under 18)

Signature Date