

**LIBRARY BOARD OF TRUSTEES
MINUTES
September 13, 2021 – 7:00 PM Meeting**

Board Members Present: William O'Brien, Angela Buzzelli, Janet Tynan, Eric Noack, Pat Najarian and Lori Conant

Also Present: Sue Ouellette, Library Director

CALL MEETING TO ORDER: Meeting called to order at 7:04 PM

PLEDGE OF ALLEGIANCE:

Taxpayer's Time: NONE

Angela Buzzelli will be moving out of Wolcott. She expects to attend our October meeting.

Eric Noack was welcomed as our newest board member.

Motion: made by Pat Najarian and 2nd by Janet Tynan to approve the July 19, 2021 minutes. No One Opposed. Motion carried.

Correspondence and Communication: NONE

Friends of the Library Report: Janet Tynan reporting

- Collection day is September 18th from 10:00 am to 12:00 pm.
- Will be sponsoring a "New Card" program in September. Anyone who signs up for a new card will receive a gift certificate for \$10.00 to be used at the book sale. Also, anyone who signs up for a new card or renews their library card from September 1st to October 17th will be put into a raffle drawing. 4 prizes will be awarded.
- Next book sale will be September 30, October 1st and October 2nd. After the sale, donations are made to Waterbury Reads, Veterans and the Children's Community School.
- Donation of \$200.00 was made to the Jedi program.
- Will be purchasing people, pets and some furnishings to the dollhouse that was donated to the library.
- The craft fair will be held on April 2, 2022.

Library Director's Report/Financial Report: See Financial/Director's report for details

- In June, Dave Wilson, installed a new computer and dual monitors in the Director's office. She also received a laptop that can be used to work from home. The patron computers received new monitors. In July, the internet speed was increased.
- Marcus Cinotti has been hired as our new library assistant. He will be working 17 hours a week.
- Shianne Goodfield's last day was September 9th. She has accepted positions at both the New Britain library and the Plainville library.
- Jim Carey and the Park & Rec crew installed the new book return.

- Belfor Property Restoration Group inspected the water damage from Tropical Storm Ida. They brought in fans to dry the affected areas.
- The first outdoor movie was held on September 10th. There will be outdoor movies every Friday in September and October, weather permitting.
- Heidi is doing a great job with the adult programming.
- The staff will be receiving CPR training on September 17th.

Suggestion was made to have the building resealed to prevent further water damage.

OLD BUSINESS:

The preliminary application for the State Library Grant for the lift was submitted by September 1st. The final application is due by September 30th. Some issues have come up: the original plans are missing and the original architect is out of business.

Motion: made by Lori Conant and 2nd by Eric Noack to table the pending lift application, not move forward with the final lift application and the facilities committee will meet before the October, 2021 meeting. No One Opposed. Motion carried.

COMMITTEE REPORTS:

Facilities and Grounds: will work with Sue regarding the water leaks and gather information for the purchase of the lift.

Long Range Plan Committee: review the plan to see what has been completed and if anything new should be added

Personnel: staff reviews need to be worked on

Programs: will work with Sue to see if there is anything the board can do to assist with any programs.

Technology: will be working on any needs and updates

Finance/Budget Committee: will begin work on the budget.

50th Anniversary Celebration (225th Town Celebration): will be signing up people with new cards and renewals. Also, will be sponsoring Animal Embassy.

NEW BUSINESS:

Sue requested the library close on September 17th for CPR training and close at 5:00 pm on September 23rd for the Chamber of Commerce dinner.

Motion: made by Janet Tynan and 2nd by Angela Buzzelli to close the library on September 17th for CPR training and to close the library at 5:00 pm on September 23rd so the staff may attend the Chamber of Commerce dinner. No One Opposed. Motion carried.

Motion to Adjourn: made by Eric Noack and 2nd by Lori Conant. No One Opposed. Motion carried.

Adjourn: 8:15 pm

Respectfully Submitted,
Susan M. Mulcahy, Secretary
Wolcott Library Board of Directors

Approved: _____
Chairman/Vice Chairman