

**LIBRARY BOARD OF TRUSTEES
MINUTES
October 4, 2021 – 7:00 PM Meeting**

Board Members Present: William O'Brien, Angela Buzzelli, Janet Tynan, Eric Noack, Pat Najarian and Lori Conant

Also Present: Sue Ouellette, Library Director

CALL MEETING TO ORDER: Meeting called to order at 7:04 PM

PLEDGE OF ALLEGIANCE:

Taxpayer's Time: NONE

Motion: made by Lori Conant and 2nd by Janet Tynan to approve the September 13, 2021 minutes. No One Opposed. Motion carried.

Correspondence and Communication: NONE

Friends of the Library Report: Janet Tynan reporting

- Great Book Sale- The Boy Scouts helped out. Many donations made to various groups.
- Fall clean-up is scheduled for October 30th with the Boy Scouts.

Discussion regarding the library being at the 225th Celebration. The Friends will be handing out patriotic pinwheels and assisting the library staff with signing up new patrons.

Library Director's Report/Financial Report: See Financial/Director's report for details

- PSI delivered and installed new shelving.
- The circulation desk for the Children's Room will be shipped next week.
- We have a new black and white printer which will be used to print documents for the patrons.
- There has been flooding in the downstairs. We will have to hire someone to try and figure out how the water is getting in to this area of the building.
- The outdoor movies are a big success. They are very well attended.

OLD BUSINESS:

- Water leaks in downstairs need to be addressed. Sue will contact Sue Hale for a name of an engineer she can contact.
- There are several electrical issues that need to be addressed as well.

COMMITTEE REPORTS:

Facilities and Grounds: can reapply next year to purchase the lift. A new quote has been received from Quisenberry Acari architects in the amount of \$7,200.00

Long Range Plan Committee: to meet to review future capital projects

Personnel: staff reviews need to be worked on

Programs:

Technology:

Finance/Budget Committee: work on the budget has begun. Need to fill in a few more numbers.

50th Anniversary Celebration (225th Town Celebration): See Friends of the Library report above.

NEW BUSINESS:

Motion: made by Eric Noack and 2nd by Lori Conant to go into Executive Session. No One Opposed Motion carried.

Executive Session Begins: 8:35 pm

Executive Session Ends: 9:05 pm

Motion to Adjourn: made by Lori Conant. No One Opposed. Motion carried.

Adjourn: 9:10 pm

Respectfully Submitted,
Susan M. Mulcahy, Secretary
Wolcott Library Board of Directors

Approved: _____
Chairman/Vice Chairman