**LIBRARY BOARD OF TRUSTEES**

**MINUTES**

**May 2, 2022 – 7:00 PM Meeting**

**Board Members Present:** William O’Brien, Janet Tynan, Rene JohnPiere, Pat Najarian and Eric Noack

**Also Present:** Sue Ouellette, Library Director

**Absent**: Lori Conant, Donna Ferguson

**CALL MEETING TO ORDER:**

Meeting called to order at 7:00 PM

**PLEDGE OF ALLEGIANCE:**

**Taxpayer’s Time: NONE**

**Motion:** made by Eric Noack and 2nd by Rene JohnPiere to approve the April 4, 2022 minutes. No One Opposed. Motion Carried.

**Correspondence and Communication: NONE**

**Friends of the Library Report:** Janet Tynan Reporting

 Landscaping Committee with the Boy Scouts worked on the Spring clean-up. A little

more mulching to be done.

 Drop off Day for Book Sale items is May 7th between 10 am and 12 pm

 Book Sale to be held May 19th, 20th and 21st. On Thursday and Friday from 12pm to 6pm

and Saturday from 10 am to 2 pm

**Library Director’s Report/Financial Report:** See Financial/Director’s report for details

• Stats were up. We had a very busy month.

• CPE Electric has completed some of the electrical work and will continue to complete the list. It is coming in under budget so additional work may be added to the list as long as it stays within the budget.

• Tremco has completed their inspection and recommend putting a protective coating on the perimeter and wall flashings on all four roofs. It is recommended that all roofs be replaced in 2026.

• Shelving has been ordered from this year’s budget.

• Bill and Sue presented the 2022-2023 library budget to Town Council on April 12th.

• We have applied for the Fiber to the Library Communications Grant Program.

• Nine barcode scanners have been purchased from Bibliomation.

• Passports to Libraries program ended April 30th. It was very successful this year with many participants.

• Jack Neiswanger has accepted the programmer/circ position. He will begin the week of May 9th.

• David and Sue will be attending the CLA conference in Hartford on May 3rd and Meghan will be attending on May 4th.

**OLD BUSINESS:**

**Committee Reports:**

**Facilities and Grounds:** no update

**Long Range Plan Committee:** began reviewing the By-Laws and will be looking at specific areas.

**Personnel:** No update

**Collections and Programs:** no update

**Finance/Budget Committee:** Public Hearing: May 17th, Town Council Workshop: May 24th and Town Council Vote on the Budget: June 7th

**Technology:** This committee will be stopping by the library to evaluate the current technology and to see if any upgrades are available.

**NEW BUSINESS:**

Flooding issues: Referred to Facilities and Grounds committee to look into the issue more thoroughly.

Custodial issues: Referred to Facilities and Grounds committee. Some members are curious as to why the town custodian does not clean the lower level.

September is Library Card month: Discussion on incentives to encourage people to sign up for library cards. Referred to the Programs committee.

**Motion to Adjourn:** made by Rene Johnpiere and 2nd by Pat Najarian. No One Opposed. Motion carried.

**Adjourn: 8:26 pm**

Respectfully Submitted, **Approved:­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Susan M. Mulcahy, Secretary William O’Brien, Chairman

Wolcott Library Board of Directors