

**LIBRARY BOARD OF DIRECTORS  
LOWER LEVEL OF THE LIBRARY  
MINUTES**

**MARCH 4, 2024 – 7:00 P.M.**

**REGULAR MEETING**

**Call to Order and the Pledge of Allegiance: Meeting called to order at 7:00 P.M.**

**Board Members Present: Bill O'Brien (Chair), Eric Noack, Janet Tynan, Lori Conant, Rene Johnpiere, Lauresha Xihani, and Crystal Caouette.**

**Board Members Absent: Pat Najarian**

**Also Present: Sue Ouellette, Library Director**

**Approval of the December 20, 2023, January 8 and February 5, 2024, Minutes**

**MOTION: made by Bill O'Brien and seconded by Lori Conant to approve the minutes as amended, no one opposed, motion passed.**

**Correspondence and Communications:**

**Email was sent for the resignation from Library Board of Eric Noack effective 3/31/24.**

**Welcomed Crystal Caouette and Lauresha Xihani**

**TAXPAYERS TIME:**

**Friends of the Library Report:**

Renewed the Mattatuck Museum pass, also the Wadsworth Art pass.

New games for the children's room, coffee, and tea supplies for the patrons.

Renewed Tumble books.

Terryl School reading awards, gift cards to Barnes and Noble for graduating eighth graders.

Collection day April 13<sup>th</sup> for book sale. Actual sale April 24, 25, 26. 12:00-6:00 Thurs. and Friday, 10:00-2:00 Saturday.

The landscaping committee recommended having two plumb trees be removed as they are diseased, black not fungus.

**Library Director's Reports and Financial Report/Bills for February 2024**

Met with the Mayor last week.

Discussed the duct work that needs to be done. Estimate quote of \$6,827.00.

Expenditure Report discussed.

Pictures were taken and published in the Waterbury Republican for all the great programs happening at the library.

Solar Eclipse programs for the kids and solar eclipse glasses will be on hand for all the kids.

Internals connection Grant was discussed.

Passport to Ct library. Stamp and jar opener, Month of April. New Board games.

### **Committee Reports**

- **Programs.**
- **Facilities and Grounds:**
- **Finance and Budget:** update on meeting with Mayor, presentation to Town Council
- **Long Range Plan:**
- **Personnel:** Looking to increase salary. Possibly hire a part-time employee, 20 hours.
- **Technology:**
- **Library Addition Building** – Spoke with Anthony and no word yet.
- Local bonding has gone through. Waiting for State bonding to be approved.

### **Old Business:**

- Appointment of additional members to Library Addition Building Committee
- Selection/bidding for library addition architect
- Waiting

### **New Business:**

- All committees are asked to look at the policies and procedures. Update if necessary.
- **EXECUTIVE SESSION:**
  - **MOTION: made by Janet Tynan and seconded by Rene Johnpiere that the Board go into executive session, all in favor, no one opposed.**

### **Adjournment of Executive Session**

- **Recommend motion: "the Board moves to come out of executive session."**

**Adjournment: 8:29 P.M.**

**Respectfully, Submitted,**

\_\_\_\_\_  
Laurie Morrone, Commission Secretary

**Approved:** \_\_\_\_\_  
William O'Brien, Chair  
Wolcott Library Board of  
Trustees