

LIBRARY BOARD OF DIRECTORS

LOWER LEVEL OF THE LIBRARY

September 9, 2024 – 7:00 P.M.

REGULAR MEETING

MINUTES

NOTE: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's office in the Town Hall

MEETING CALLED TO ORDER

Meeting called to order at: 7:00

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT: William O'Brien, Janet Tynan, Lori Conant, Pat Najarian

BOARD MEMBERS ABSENT: Crystal Caouette, Lauresha Xihani and Tory Davis

ALSO PRESENT: Matt Earls, **Library Director**

APPROVAL OF THE August 5, 2024, MINUTES

MOTION: made by Lori Conant to accept the August 5, 2024, minutes, seconded by Janet Tynan, all in favor, no one opposed. **MOTION CARRIED**

Taxpayer's Time: None

Correspondence and Communications: None

Friends of the Library Report

- **A great time was had by all for the retirement of Sue Ouelette. Great party and wonderful turn out for the recognition of such a dedicated worker.**
- **Saturday Sept. 14, 2024 at 10:00a.m. will be the date for the tree dedication and to install the plaque in memory of Alex Nole. Historical society has been notified for the dedication festivities. His three children will be present. Coffee and will be served after for anyone who would like to join. Also, the display case is dedicated to Alex Nole for his birthday month.**
- **Three Target gift cards were purchased for the library card month. The drawing for the gift cards will be October 1, 2024.**

- **Book sale dates are October 24, 25 from 12-6:00 and 26 from 12-2:00**

Library Director's Reports and Financial Report/Bills for June 2024

Committee appointments: None

Committee Reports:

- **Matt Earls is getting acclimated to his new position. Has been getting to know the staff and the current systems the library uses to function.**
- **Making the calendar digital and showing the staff how to use it to keep track of the schedules, inventory, the flow of books for friends and event schedules.**
- **Concern for staffing as most will move on after their education is done.**
- **Canceled a few programs as staff were out ill.**
- **Robotic program had a huge turn out with children and parents.**
- **Dave Wilson's therapy dog Teagan will be brought in for the kids to read to as a great incentive for the children.**
- **The website was updated by Allison.**
- **Moving forward on ways to increase the volume of patrons to the library.**
- **The leak in the stairwell needs to be investigated.**
- **Looking into getting a Hungarian bearded dragon to bring in more attraction to the library.**
- **We have some great volunteers who are going beyond with their help.**
- **Megan and Matt went to the high school for the Sponsor Appreciation Day for the Robotics team and the teens solicited a book club from Meghan for The Outsiders.**
- **Matt has a training session with the Grant administrator on wed. and hopefully the Grant will be signed and will proceed from there.**
- **The state report is earlier than usual this year. Bibliomation provides much of this information. More time is needed to look into this.**
- **Frontier bill still needs to be looked onto.**

- Remarkable success on the summer reading program. Mixed reviews on the pin rewards.
- Constant Contact issues have been resolved.
- National Novel Writing Month will be implemented.
- Will contact Roger Picard regarding pictures for the events that are taking place.
- 38 people have signed up for the event on How to pay for college. In house programs for the month, family tie-dye, summer reading, dental health story time, books and babies eco explorers, Lego club and teen takeover.
- Meghan's goals are to visit every Kindergarten and first grade to introduce the kids to the library. Also suggested to discuss transportation for the kids.
- Great ideas for the kids to keep them coming in were discussed. Also try to get more advertising out there, the community news and through social media. Advertise more for the library card sign up month.
- Will contact the WTBY. Republican and the Wolcott Community News to introduce Matt Earls as the new library Director.

Building Committee for Library Renovations will meet when the contract is signed. There have been a couple of latest updates on the committee policies.

Old Business:

- Discussed the Grant amounts for the renovations.

New Business: None

Recommend motion: "that the Board go into executive session."

- **No executive session needed.**

Adjournment

MOTION TO ADJOURN: made by Lori Conant and seconded by Janet Tynan to adjourn meeting. No one opposed. **MOTION CARRIED**

ADJOURN: 8:21 P.M.

Respectfully submitted,

Laurie Morrone, Secretary

William O'Brien, Chair
Wolcott Library Board of
Trustees