

LIBRARY BOARD OF DIRECTORS

LOWER LEVEL OF THE LIBRARY

December 2, 2024 – 7:00 P.M.

REGULAR MEETING

MINUTES

NOTE: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's office in the Town Hall.

CALL MEETING TO ORDER: Meeting called to order at 7:00 P.M.

BOARD MEMBERS PRESENT: William O'Brien, Janet Tynan, Lori Conant, Pat Najarian, Crystal Caouette and Tory Davis

BOARD MEMBERS ABSENT: Lauresha Xhiani

ALSO PRESENT: Matt Earls, Library Director

- **PLEDGE OF ALLEGIANCE**

APPROVAL OF THE NOVEMBER 4, 2024, MINUTES

MOTION: made by Crystal Caouette to accept November 4, 2024, minutes, seconded by Lori Conant, all in favor, no one opposed. **MOTION CARRIED**

Taxpayers Time-None

Correspondence and Communications-None

Friends of the Library

- Boy Scouts and Girl Scouts did some Fall clean up
- Constant contact, updating the website. New pictures of Alex Nole
- Excepting donations.
- The library was decorated for the holiday.
- Will be at the Gifts and Greens Fair selling 100 brand new puzzles that had been donated and new holiday books. Great exposure for the library.

Library Director's Report and Financial Report/Bills for November 2024

- Busy month for programs. Great lectures that brought in good numbers. Met with another home school family.
- Community building, scrabble games and trivia nights have been a huge success.

- Will be implementing a repair campaign. Will be advertised in next month's community news. Busy bees will be there for all the sewing needs.
- Wrote a grant for glass walls for teen space, it's a youth lead community grant. Did receive the grant from Thomaston Savings Bank.
- Nonfiction is doing better after being moved to the front of the library.
- Joined the Chamber of Commerce.
- Doubled the number of patrons coming into the library since last month.
- Expenditure- consistent with our budget, looks good finance

Committee Reports:

Programs:

- Children's room now has the dragon for the kids to explore.
- New library cards (grey squirrel) will be available, 500 for .63 cents or 1000 for .49 cents apiece.
- Lego league is doing great and always a good turnout.

Facilities and Grounds: accept the proposed library budget 2025-26

Finance and Budget: 2025-26 proposed budget

Long Range Plan: continuing to develop survey/focus groups to update plan. Working on the grant.

Wages and operations: an increase for the new PT employees for the children's room.

Need to replace the oil tanks, we will meet with the Mayor in February.

Personnel: Handbook update: Two items were met, vacation and holiday pay.

MOTION: made by Janet Tynan seconded by Crystal Caouette to add 6 hours' pay for Part Time employees for each additional year for continuous part time employment. (Vacation Time) All in favor no one opposed. **MOTION CARRIED**

MOTION: made by Janet Tynan seconded by Lori Conant to add that the Part Time employees be paid for holiday time for the hours they are regularly scheduled to work for each of the listed holidays. All in favor no one opposed. **MOTION CARRIED**

Technology:

Renovations: Preparing to go out to bid to hire an architect.

Old Business:

New Business: Approved proposed 2025-26 Library Budget.

Next Library Board Of Directors Regular Meeting will be **January 13th, 2025**

RECOMMEND MOTION: None

ADJOURNMENT:

MOTION TO ADJOURN: made by Crystal Caouette and seconded by Lori Conant to adjourn meeting. No one opposed. **MOTION CARRIED**

Adjourn: 8:08 P.M.

Respectfully submitted:

Laurie Morrone, Secretary

William O'Brien, Chair, Wolcott Board of Trustees