

**LIBRARY BOARD OF TRUSTEES  
MINUTES  
July 19, 2021 – 7:00 PM Meeting**

**Board Members Present:** William O'Brien, Angela Buzzelli, Janet Tynan, Pat Najarian and Rene Johnpiere

**Also Present:** Sue Ouellette, Library Director, Eric Noack

**Absent:** Lori Conant

**CALL MEETING TO ORDER:** Meeting called to order at 7:00 PM

**PLEDGE OF ALLEGIANCE:**

**Taxpayer's Time:** NONE

**Motion:** made by Janet Tynan and 2<sup>nd</sup> by Pat Najarian to approve the June 7, 2021 minutes as amended. No One Opposed. Motion carried.

**Correspondence and Communication:**

Received invitation from the Chamber of Commerce regarding the Annual Awards dinner on September 23, 2021. The library will be receiving the Erma Costa Community Service award. The staff will again be allowed to attend if they would like to go to the dinner.

**Friends of the Library Report: Janet Tynan reporting**

- Landscape Committee has been working hard weeding and watering.
- The outside bulletin board project is ongoing. There have been some product delivery issues. John Rosa will be replacing the roof of the bulletin board and it will be red to match the library.
- Next book sale will be September 30, October 1<sup>st</sup> and October 2<sup>nd</sup>. Drop off day will be September 18, 2021,
- Hoping to again have the Boy Scouts for our fall and spring cleanup. They will also be assisting the library with the 225<sup>th</sup> celebration.

**Library Director's Report/Financial Report:** See Financial/Director's report for details

- We have received 7 applications for the Library Assistant position.
- The book return is due to be shipped on July 30, 2021. The drip cover needs to be installed prior to shipping.
- Summer Reading began in June and is going very well.
- Many teen volunteers in the Children's Room this summer.
- Extended hours began on July 1, 2021.

**OLD BUSINESS:**

**Committee Reports:**

**Facilities and Grounds:**

**Long Range Plan Committee:**

**Personnel:**

**Programs:**

**Technology:**

**Finance/Budget Committee:**

**50<sup>th</sup> Anniversary Celebration (225<sup>th</sup> Town Celebration):** Still looking for vendors/crafters. Deadline for placing an ad in the ad book is August 31<sup>st</sup>.

**NEW BUSINESS:**

After much discussion, it was decided to leave the Saturday hours as is for the rest of the summer.

Sue Ouellette applied for the American Rescue Plan Act Grant for \$3,000.00. It will be used to purchase a table, chairs and furniture for the YA section.

State Library Grant: Sue Ouellette sent the Letter of Intent for the State Library Grant. The application is due by the end of September. Bill O'Brien spoke to Jim Tuttle, the architect, and received an estimate of \$8,000.00. Sue and Bill met with the Mayor to update him. He informed them that they will need to obtain two more bids.

**Motion:** made by Janet Tynan and 2<sup>nd</sup> by Rene Johnpiere to remain open on Saturdays for the month of August unless we are short staffed which the library will then close. No One Opposed. Motion carried.

Discussion on whether to close on Saturday of Labor Day weekend. It was decided to leave the library open.

Discussion regarding the humidity on the main floor. Sue Ouellette will be calling Janazzo.

**Motion to Adjourn:** made by Janet Tynan and 2<sup>nd</sup> by Rene Johnpiere. No One Opposed. Motion carried.

**Adjourn: 8:13 pm**

Respectfully Submitted,  
Susan M. Mulcahy, Secretary  
Wolcott Library Board of Directors

**Approved:** \_\_\_\_\_  
Chairman/Vice Chairman