

**LIBRARY BOARD OF TRUSTEES  
MINUTES  
December 6, 2021 – 7:00 PM Meeting**

**Board Members Present:** William O'Brien, Angela Buzzelli, Janet Tynan, Eric Noack, and Lori Conant

**Also Present:** Sue Ouellette, Library Director

**CALL MEETING TO ORDER:** Meeting called to order at 7:07 PM

**PLEDGE OF ALLEGIANCE:**

**Taxpayer's Time:** NONE

**Motion:** made by Janet Tynan and 2<sup>nd</sup> by Lori Conant to approve the November 1, 2021 minutes. No One Opposed. Motion carried.

**Correspondence and Communication:** Email from Assoc of CT Library Boards regarding upcoming workshops

Fall 2021 newsletter from Assoc of CT Library Boards.

**Friends of the Library Report: Janet Tynan reporting**

- have been decorating for Christmas; Landscaping Committee decorated outside.
- Display cases have been changed over.
- Museum Pass Program: American Clock and Watch Museum and New Britain Museum of American Art passes are available.

**Library Director's Report/Financial Report:** See Financial/Director's report for details

- Dave Wilson has been upgrading our network infrastructure. The WiFi speed and range have increased.
- Tremco will be issuing a report on maintenance and repair issues for the roof.
- Food for Fines is running from 11/22/21 to 12/31/21. Patrons that bring in non-perishable items have their fines forgiven.
- Annual State Report was submitted on November 12, 2021.
- Programming and the book club continue to be popular.

**OLD BUSINESS:**

CPE evaluated the electrical system and sent a proposal for upgrades totaling \$9,782.78

**COMMITTEE REPORTS:**

**Facilities and Grounds:** Sue is looking for a company to come in and assess the cause of the flooding in the downstairs.

**Long Range Plan Committee:** Discussed during the proposed budget discussion.

**Personnel:** Will go into Executive Session to discuss personnel matters for the next fiscal year.

**Programs:**

**Technology:**

**Finance/Budget Committee:**

**NEW BUSINESS:**

**Motion:** made by Eric Noack and 2<sup>nd</sup> Janet Tynan to go into Executive Session to discuss personnel matters. No One Opposed. Motion carried.

Executive Session Begins: 8:01 pm

Executive Session Ends: 8:35 pm

**Motion:** made by Lori Conant and 2<sup>nd</sup> Janet Tynan to approve the 2022-2023 budget. No One Opposed. Motion carried.

**Motion to Adjourn:** made by Lori Conant and 2<sup>nd</sup> by Eric Noack. No One Opposed. Motion carried.

**Adjourn: 8:43 pm**

Respectfully Submitted,  
Susan M. Mulcahy, Secretary  
Wolcott Library Board of Directors

**Approved:** \_\_\_\_\_  
Chairman/Vice Chairman