

# LIBRARY BOARD OF TRUSTEES

## MINUTES

June 5, 2023 – 7:00 PM Meeting

**Board Members Present:** William O'Brien, Janet Tynan, Donna Ferguson, Eric Noack, and Rene JohnPiere

**Also Present:** Sue Ouellette, Library Director, Anthony Guerrero (town council liaison)

**Absent:** Lori Conant, Pat Najarian

### CALL MEETING TO ORDER:

Meeting called to order at 6:58 PM

### PLEDGE OF ALLEGIANCE:

**Taxpayer's Time:** NONE

**Motion:** made by Janet Tynan and 2<sup>nd</sup> by Erik Noack to approve the May 1, 2023 minutes. No One Opposed. Motion Carried.

**Motion:** made by Janet Tynan and 2<sup>nd</sup> by Rene JohnPiere to move the presentation of the proposed library addition. No One Opposed. Motion Carried.

Presentation of the proposed addition to the library was presented by Tom Arcari of QA&M Architecture. The budget estimate for the addition is \$3,276,500.00.

State Library grant could cover approximately \$1,000,000.00 of the project and there may be Small Cities grants available.

**Motion:** made by Eric Noack and 2<sup>nd</sup> by Rene JohnPiere to return to the regular meeting. No One Opposed. Motion Carried.

**Correspondence and Communication:** NONE

**Friends of the Library Report:** Janet Tynan Reporting

- Successful Book Sale was held in May.
- Boy Scouts did some of the Spring clean-up.
- 2 disgruntled patrons-1 complained about the book dealers and another stated that Wolcott residents should have a first look at the books.

**Library Director's Report/Financial Report:** See Financial/Director's report for details

- Stephanie Benton has been hired for the Library Board Secretary position.
- The upstairs carpets will be cleaned on June 9<sup>th</sup> by American Cleaning and Maintenance.
- Last day to submit purchase orders is Friday, June 9<sup>th</sup>.
- Application was submitted for Step 2 of the Fiber to the Library-Internal Connections Grant Program.

- \$225.00 in donations has been received in memory of Georgina Walsh.
- The Friends of the Library have purchased and ecolor + 24" Full Color Poster Printer. The staff has been trained on how to use it. It will be available to the public for a cost which is yet to be determined.
- Programming is going very well.

**OLD BUSINESS:**

**Committee Reports:**

**Facilities and Grounds:**

**Long Range Plan Committee:**

**Personnel:**

**Collections and Programs:**

**Finance/Budget Committee:** Town Council votes on the budget June 6<sup>th</sup>. The line for capital expenditures has been cut from our budget this year.

**Technology:** Sue provided the committee with the following policies for review:

- Wireless internet – no changes required
- 3D printer – no change required
- Computer workstation – some revisions need to be made
- Access to Internet Resources – one revision to be made

**NEW BUSINESS:**

**Motion:** made by Erick Noack and 2<sup>nd</sup> by Janet Tynan to add an agenda item under new business. No One Opposed. Motion Carried.

Discussion concerning the carpet cleaning on Friday, June 9<sup>th</sup>.

**Motion:** made by Janet Tynan and 2<sup>nd</sup> by Rene JohnPiere to close the library on June 9<sup>th</sup> to the public. The staff will report to provide curbside service and handle phone calls. No One Opposed. One Abstention. Motion Carried.

Sue Mulcahy was thanked for her 15 years of service as the Library Board Secretary.

**Motion to Adjourn:** made by Donna Ferguson and 2<sup>nd</sup> by Janet Tynan. No One Opposed. Motion carried.

**Adjourn: 9:00 pm**

Respectfully Submitted,  
Susan M. Mulcahy, Secretary  
Wolcott Library Board of Directors

**Approved:** \_\_\_\_\_  
William O'Brien, Chairman