

**LIBRARY BOARD OF TRUSTEES**

**MINUTES**

**December 20, 2023—7:00 P.M**

**REGULAR MEETING**

**NOTE:** These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's office in the Wolcott Town Hall

**CALL MEETING TO ORDER:** Meeting called to order at 7:00 P.M.

**BOARD MEMBERS PRESENT:** William O'Brien (Chair) Lori Conant, *Renee Jeanpierre*, Janet Tynan, Eric Noack, Pat Najarian

**BOARD MEMBERS ABSENT:** *Donna Ferguson*

**ALSO PRESENT:** Sue Ouellette, Library Director

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES:**

**MOTION:** made by Pat Najarian to except Nov. 6<sup>th</sup> minutes, Bill O'Brien seconded, all in favor, no one opposed. **MOTION CARRIED**

**TAXPAYER'S TIME:** None

**CORRESPONDENCE AND COMMUNICATIONS:** None

**No new members**

**FRIENDS OF THE LIBRARY REPORT**

- Decorated downstairs and all display cases and reading room for the holiday.
- Purchased plaque for memorial tree for Ann Hodges.
- Submitted a pic of Ann's daughter and son to the Community News by the tree that was planted for her.
- Alex Knoll passed away, collecting donations for Alex and an agenda to make a QR code available for donations.

**LIBRARY DIRECTORS' REPORTS AND FINANCIAL REPORT**

- Expenditure sheets for the month were passed out, down a bit because of the November holiday.
- Documents requested for the digital grant were submitted.
- The leak was repaired, staircase was looked at, pipe may be the issue. Dasile in Woodbury was the plumbing company that came to look.
- Communications Grant, have until April of 2025 to utilize.

**COMMITTEE REPORTS:**

- **FINANCE AND BUDGET:** Proposed budget will be addressed.
- **BUILDING:** Construction grant and construction bonding approved.
- Grant of \$2000. Approved to be used at their discretion (furniture) or needs.
- Bids are going out for the architect and Building Committee (7 members should be sufficient).
- Bonds will be available Jan. 2024.
- Discussion on the library to be closed in the future on Columbus Day and making a paid holiday for all employees.

**MOTION: made by Bill O'Brien and seconded by Pat Najarian to approve Columbus Day as a paid holiday and to be added to the 2024 calendar.**

**OLD BUSINESS:** None

**NEW BUSINESS:** Discussed the minimum wage of personnel.

Collecting weekly for fines and fees and for the copier materials.

**EXECUTIVE SESSION:**

**MOTION TO ADJOURN: made by Bill O'Brien and seconded by Janet Tynan. No one opposed, all in favor, motion carried.**

**ADJOURN: 8:30 P.M.**

Respectfully Submitted,

Laurie Morrone, Commission Secretary

Approved:

William O'Brien, Chair

Wolcott Library Board of Trustees