**LIBRARY BOARD OF TRUSTEES**

**MINUTES**

**May 4, 2020 – 7:00 PM Meeting**

**ZOOM MEETING**

**Board Members Present:** William O’Brien, Janet Tynan, Ann Marie Dambrauskas, Lori Conant, Pat Najarian and Angela Buzzelli

**Also Present:** Sue Ouellette, Library Director

**Absent:** Rene JohnPierre

**CALL MEETING TO ORDER:**

Meeting called to order at 7:04 PM

**PLEDGE OF ALLEGIANCE:**

**Taxpayer’s Time: NONE**

**Motion:** made by Ann Marie Dambrauskas and 2nd by Lori Conant to approve the March 2, 2020 as amended. No One Opposed. Motion carried.

**Correspondence and Communication: NONE**

**Friends of the Library Report:** Janet Tynan reporting

The Craft Fair and Book Sale did not take place due to Covid 19.

Next Book Sale: October 15th, 16th and 17th. They may try to have over the summer.

Purchased A-Z American Food and A-Z World Cultural Programs

Discussion regarding the 50th Anniversary. Several members would like to help.

There is an online registration for library cards. May send information out via School Messenger and Constant Contact.

**Library Director’s Report/Financial Report:** See Financial/Director’s report for details

• The book drop was locked and patrons were told to hold the books until the library reopens. Sue is considering open the book drop on a limited basis. This will give them a chance to sanitize the books and isolate them for 24 hours.

• The library closed to the public on March 13th at 6:00 pm. Limited staff came to work from March 16th to March 20th and March 23rd from 10:00 am to 3:00 pm.

• New phone system will be installed on May 5th by Voice New England

• Waterbury Glass will be installing plexiglass at the circulation desk and at the desk in the

Children’s Room

• Received our Connecticard payment for FY20 in the amount of $656.00. This is used to pay the monthly fees to Sprint for the 2 Hot Spots.

• ProSource will be cleaning the main floor of the library on May 12th.

* A plumber is to repair the drain in the custodian’s closet downstairs to prevent the

flooding in the hallway and meeting room.

* Jeff Langdeau will be submitting an estimate on scraping and painting the outside back

wall.

• The Children’s Room has been hosting a series of video storytimes.

Suggestion was made to have the rugs and the downstairs floors cleaned.

Joe Golden will be staining the picnic tables.

Angela suggested some new program ideas and using the 3D printer to make clips for the masks.

**OLD BUSINESS:**

**Committee Reports:**

**Facilities and Grounds:**

**Long Range Plan Committee:** Bill is putting the final report together

**Personnel:** No update

**Programs:** No Update

**Finance/Budget Committee:** budget was reviewed

**Technology:** No update

**NEW BUSINESS:**

**Motion to Adjourn:** made by Ann Marie Dambrauskas and 2nd by Lori Conant. No One Opposed. Motion carried.

**Adjourn: 7:50 pm**

Respectfully Submitted, **Approved:­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Susan M. Mulcahy, Secretary William O’Brien, Chairman

Wolcott Library Board of Directors